Dutch Flat Community Center

Board of Directors

Monday January 9, 2023

**MEETING CALLED TO ORDER AT 6:08 PM**

Present: Laura Glasco, Shannon Molloy, Alan Willsmore, Karen Charles, Bill Charles, Michelle, Susan Vidal

**REVIEW & APPROVAL FOR DECEMBER MINUTES**

A motion was made to approve the December Meeting Minutes. Motion was seconded and all voted to approve the minutes.

**FINANCES**

Treasure report was provided to Members.

A motion was made to approve the December Treasure Report. Motion was seconded and all voted to approve the report.

* Report shows there was a loss of funds this month

Idea brought to the group to move both of the Community Centers accounts into a 13 month CD.

* Tabled to discuss later

Insurance liability, CA Fare Plan and workers comp (due middle of year)

* Biggest expense for the Board is the Fire Insurance and Tax.
* The goal for the board is to have a budget put together, allowing for no surprises. This includes having no significant purchase on the Community Centers debit card. This allows for better accounting. If you have a large purchase use a check through the treasurer.

Cutting Costs to allow for more money to be saved

* Cost of papers being sent out is getting high. Board is to think about if we want to start sending things electronically.
* Looking for more business to put adds in the newspaper. Along will assuring clients have paid before the articles are published.

**OLD BUISNESS**

Christmas Family Gift Cards

* Gift cards were purchased and delivered to three families.

Annual Membership Drive

* 1000 being sent out, envelopes were packed that night and sent out through mailing list.
* For every dollar we spend on this, we could be potentially getting 3 back.

California Fare Plan

* There is a hole in building and pictures were taken for insurance. After they were sent out proving the door and vents were fixed the insurance was approved.

Building License

* Attorney was contacted about the idea of having Renters Insurance and he said that if not having it then past has worked, he suggests you leave it. Some of the gray areas of this included religious stipulations and this could open us up to discrimination.

Rental Agreement

* Working for the Rental Agreement has changed. Laura has agreed to change and issue the changes to Roxanne.
* A motion was made to approve requiring insurance by renter. Motion was seconded and all voted to approve.

Bay Area Alarm

* They fixed and updated all fire alarms. This will be charged to the Center $300 yearly for maintenance. There is now a by annual maintenance agreement twice a year. Fire Marshal will be coming to check and approve it, this will help with insurance.

Placer County Agreement

* They are in the process or renewing and will either be approved for 5-10 years.

Community Newspaper

* A motion was made to approve to vote on 15% increase in advertising. Motion was seconded and all voted to approve.

White Elephant Sale

* Discussion to have an outside Estate Sale agency set up for the White Elephant Sale. A meeting with the two Estate Sale Companies to see a presentation on how they can help facilitate it. Along with how much it will cost and cut into profits.

St Patrick’s Day

* March 11th at the Community Center. Tickets are $25 and they are looking for donations to the raffle. H
* Karen & Shannon volunteer to help decorating March 11.

Calendar of Events

* Fourth of July Mayor’s Race, was decided to have the tradition continue this year. Suzanne and Bob volunteered to spearhead the project.

Social Media

* Looking to find a way to get new Members into the Community. Shannon is to take of Social Media and Website.
* Discussion to get swag for the Community Center including Stickers and License Plate covers.

Partial Day Rental for Building

* Discussing was had but no decision made to allow the building to be partially rented four specific hours at a time.

Meeting Adjourned 7:21 PM